




Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
NATIONAL CONCILIATION AND MEDIATION BOARD
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POSTING CERTIFICATE

This is to certify that the **NATIONAL CONCILIATION AND MEDIATION BOARD-CENTRAL OFFICE** has posted the Annual Procurement Plan-non CSE for FY 2024 on its website and can be accessible through this link: <http://ncmb.gov.ph/transparency-seal/>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 30th day of January 2024.


HAROLD MAY B. TAYAOAN
Head, BAC Secretariat

Cod e (PA P)	Procurement Program/Project	PMO/ End-User	Is this an Early Procument Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS	
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(brief description of the Program/Project)	
IN-HOUSE TRAININGS/SEMINARS														
1	QMS Trainings and other related activities	ODED-IS & OD-IS	No	Negotiated Procurement / Shopping	January to December				GAA	200,000.00	200,000.00			
2	Induction/Orientation Program for New Personnel of NCMB	ADMIN	No	Negotiated Procurement / Shopping	February and August				GAA	45,000.00	45,000.00			
3	Group Learning Sessions	ADMIN	No	Negotiated Procurement / Shopping	February to December				GAA	460,000.00	460,000.00			
4	Training on Government Procurement Reform Act (RA 9184)	ADMIN	No	Negotiated Procurement / Shopping	June	June	July	July	GAA	900,000.00	900,000.00			
5	Planning Cum Budgeting Workshop for CY 2025 Budget Proposal	ISD	No	Negotiated Procurement / Shopping	April				GAA	417,500.00	417,500.00			
6	2024 Mid Year Performance Assessment	RID	No	Negotiated Procurement / Shopping	July				GAA	634,500.00	634,500.00			
7	2023 NCMB's Year End Assessment and 2024 Planning Exercise	RID	No	Negotiated Procurement / Shopping	January				GAA	549,500.00	549,500.00			
8	Labor Information Officers (LIO) Training	RID	No	Negotiated Procurement / Shopping	April				GAA	1,093,750.00	1,093,750.00			
9	Statistical or Data-related Training	RID	No	Negotiated Procurement / Shopping	October				GAA	1,072,150.00	1,072,150.00			
10	Seminar/Training for LARGE/GAM Refresher Course	FMD	No	Agency to Agency	N/A				GAA	853,000.00	853,000.00			
11	SEADO Training for NCMB Personnel	CMD	No	Negotiated Procurement / Shopping	November				GAA	607,800.00	607,800.00			
12	LDMC XXVIII	CMD	No	Negotiated Procurement / Shopping	April				GAA	1,125,200.00	1,125,200.00			
13	Specialized Con-Med Training	CMD	No	Negotiated Procurement / Shopping	November				GAA	353,700.00	353,700.00			
14	Trainers Training for NCMB Program Implementers	VAD & WRED	No	Negotiated Procurement / Shopping	June				GAA	908,250.00	908,250.00			
15	GAD Trainings and other related activities	GAD	No	Negotiated Procurement / Shopping	May and July				GAA	1,197,489.43	1,197,489.43			
OUTSOURCED TRAININGS/SEMINARS														
16	National Convention of Human Resource Management Practitioners (CSC)	ADMIN	No	Negotiated Procurement / Shopping	N/A				GAA	28,800.00	28,800.00			
17	Series of Webinars For HRMOs	ADMIN	No	Negotiated Procurement / Shopping	N/A				GAA	56,800.00	56,800.00			

18	Seminar on Integrity, Transparency, Accountability in Public Service (ITAPS)	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	50,000.00	50,000.00		
19	Training for HRMOs by DOLE-HRDS (2 pax)	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	10,000.00	10,000.00		
20	Training for HRMOs by CSC (2 pax)	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	22,400.00	22,400.00		
21	NCMB HRMOs Forum	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	30,000.00	30,000.00		
22	Leave Administration Course for Effectiveness (CSC-NCR)	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	10,000.00	10,000.00		
23	Public Service Ethics and Accountability Seminar (CSC-NCR)	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	10,000.00	10,000.00		
24	Seminar-Workshop on Records Counter Disaster Preparedness and Business Continuity (RCDPBC) 3 days	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	50,000.00	50,000.00		
25	Training on PhilGEPS Posting	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	20,000.00	20,000.00		
26	Learning Series on Government Procurement	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	30,000.00	30,000.00		
27	Training for Property & Supply Management	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	48,000.00	48,000.00		
28	Participation to DOLE-LIO Seminar	RID	No	Negotiated Procurement / Shopping	N/A	GAA	20,000.00	20,000.00		
29	Participation to DOLE-MYP&A & YEPA	RID	No	Negotiated Procurement / Shopping	N/A	GAA	168,000.00	168,000.00		
30	Participation to Statistics Month	RID	No	Negotiated Procurement / Shopping	N/A	GAA	34,000.00	34,000.00		
31	Staff Development Programs/ Availment of Trainings, CSC Leadership Management, Sponsored by COA, CSC, CSI Training, Managerial Training, DBM, DOLE, PSRTI and Other Agencies	ODED-IS, OD-IS, ODED-TS, OD-TS, RID, ODED-IS, OD-IS, VAD, WRED, FMD, TSD	No	Negotiated Procurement / Shopping	N/A	GAA	532,500.00	532,500.00		
QUALITY MANAGEMENT SYSTEM SERVICES										
32	Consultancy for QMS and Certifying body	ODED-IS	No	Negotiated Procurement	January to December	GAA	900,000.00	900,000.00		
OTHER ACTIVITIES										
33	Flag Raising Ceremony	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	54,000.00	54,000.00		
34	Conduct of Video Presentation	ADMIN	No	Negotiated Procurement / Shopping	January to December	GAA	40,000.00	40,000.00		
35	Team Enhancement Exercises (Lakbay Aral, GODP Activities)	ADMIN	No	Negotiated Procurement / Shopping	April	GAA	827,500.00	827,500.00		
36	Retirement - Salamat-Paalam Program	ADMIN	No	Negotiated Procurement / Shopping	January to December	GAA	164,500.00	164,500.00		
37	NCMB Anniversary Celebration	ADMIN	No	Negotiated Procurement / Shopping	December	GAA	330,000.00	330,000.00		

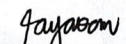
38	NCMB Praise	ADMIN	No	Negotiated Procurement / Shopping	January				GAA	173,600.00	173,600.00		
39	Employees General Assembly	ADMIN	No	Negotiated Procurement / Shopping	March, June, September, and December				GAA	108,000.00	108,000.00		
40	Women's Month Celebration	ADMIN	No	Negotiated Procurement / Shopping	February	March	March	March	GAA	132,500.00	132,500.00		
41	Independence Day	ADMIN	No	Negotiated Procurement / Shopping	June				GAA	70,000.00	70,000.00		
42	Labor Day	ADMIN	No	Negotiated Procurement / Shopping	April				GAA	80,000.00	80,000.00		
43	Philippine Civil Service Anniversary	ADMIN	No	Negotiated Procurement / Shopping	September				GAA	153,000.00	153,000.00		
44	Elderly Filipino Celebration	ADMIN	No	Negotiated Procurement / Shopping	October				GAA	70,000.00	70,000.00		
45	Green Our DOLE Program (GODP)	ADMIN	No	Negotiated Procurement / Shopping	April				GAA	15,000.00	15,000.00		
46	Sports and Cultural Activities	ADMIN	No	Negotiated Procurement / Shopping	July				GAA	90,000.00	90,000.00		
47	DOLE Anniversary	ADMIN	No	Negotiated Procurement / Shopping	November & December				GAA	134,600.00	134,600.00		
48	2024 18-day Campaign to end VAW	ADMIN	No	Negotiated Procurement / Shopping	October				GAA	180,800.00	180,800.00		
49	Health and Wellness	ADMIN	No	Negotiated Procurement / Shopping	January to December				GAA	431,450.00	431,450.00		
50	Planning Cum Budgeting Workshop for CY 2026 Budget Proposal	OD-IS	No	Negotiated Procurement / Shopping	May and September				GAA	417,500.00	417,500.00		
51	Attendance to Budget Hearings (DBM, Congress and Senate)	FMD	No	Negotiated Procurement / Shopping	March, June, August to October				GAA	120,000.00	120,000.00		
52	Technical Supervision of Regional Operations (Regional Visits/Participation to RB Initiated Activities)	ODED-TS, ODED-IS, OD-TS, OD-IS, AD, FMD, RID, WRED, VAD, CMD	No	Negotiated Procurement / Shopping	January to December				GAA	178,000.00	178,000.00		
53	Participation/Coordination/Assistance to PHILAMCOP, Inc. and Regional LMC Associations-related activities (i.e., Meetings; Cluster/Regional Seminars/Conferences/Conventions)	WRED	No	Negotiated Procurement / Shopping	January to December				GAA	45,000.00	45,000.00		
54	Participation to Inter-Agency and Technical Working Groups, Congressional Inquiries,etc.	ODED-TS, OD-TS, WRED, CMD	No	Negotiated Procurement / Shopping	January to December				GAA	63,400.00	63,400.00		
55	Coordination/Assistance to Employers and Workers Group/Tripartite Consultative Bodies	WRED	No	Negotiated Procurement / Shopping	January to December				GAA	10,000.00	10,000.00		
56	Program for the Voluntary Arbitrators	VAD	No	Negotiated Procurement / Shopping	January to December				GAA	1,070,100.00	1,070,100.00		
57	Policy and Program Development on VA	VAD	No	Negotiated Procurement / Shopping	January to December				GAA	287,500.00	287,500.00		
58	Networking and Maintaining Linkages	VAD	No	Negotiated Procurement / Shopping	January to December				GAA	360,000.00	360,000.00		
59	Technical Supervision of Regional Operations	VAD, WRED, CMD	No	Negotiated Procurement / Shopping	January to December				GAA	345,000.00	345,000.00		

60	Regular Directors' Meeting	CMD	No	Negotiated Procurement / Shopping	February, May, August, and November				GAA	180,000.00	180,000.00		
61	SEnA Focal Team Meetings (DOLEWIDE)	CMD	No	Negotiated Procurement / Shopping	June and November				GAA	18,000.00	18,000.00		
62	Facilitation of SEnA NCMB Focal Persons Meetings	CMD	No	Negotiated Procurement / Shopping	June and November				GAA	9,000.00	9,000.00		
63	SEADO Training for DOLE ROs & Attached Agencies	CMD	No	Negotiated Procurement / Shopping	March to December				GAA	120,000.00	120,000.00		
COMMUNICATION EXPENSES													
64	Telephone expenses (landline)	ADMIN	No	Negotiated Procurement / Shopping	N/A				GAA	651,589.33	651,589.33		
65	Mobile Cellular allowances/Cellular Load/ Cards	ADMIN	No	Negotiated Procurement / Shopping	N/A				GAA	479,000.00	479,000.00		
ANNUAL CONTRACTS - GENERAL SERVICES													
66	Janitorial Services	ADMIN	Yes	Public Bidding	February				GAA	1,100,000.00	1,100,000.00		
67	Security Services	ADMIN	Yes	Public Bidding	December	December	January	January	GAA	2,730,000.00	2,730,000.00		
68	Courier Services	ADMIN	No	Negotiated Procurement / Shopping	December				GAA	300,000.00	300,000.00		
69	Psychometric Services	ADMIN	No	Negotiated Procurement / Shopping	December	December	January	January	GAA	110,000.00	110,000.00		
70	Project-based Employees	FMD	No	Negotiated Procurement / Shopping	December				GAA	2,000,000.00	2,000,000.00		
UTILITIES EXPENSES													
71	Annual Supply and Delivery of Mineral Water	ADMIN	No	Negotiated Procurement / Shopping	September				GAA	70,000.00	70,000.00		
72	Electricity	ADMIN	No	Direct Contracting	January to December				GAA	3,000,000.00	3,000,000.00		
LEASE OF REAL PROPERTY AND EQUIPMENT													
73	Annual Rental of Copier Machine	ADMIN	No	Negotiated Procurement / Shopping	July	August	August	August	GAA	70,000.00	70,000.00		
74	Annual Office Rental/Lease of Office Building	ADMIN	Yes	Negotiated Procurement / Shopping	December	December	January	January	GAA	6,300,000.00	6,300,000.00		
REPAIRS AND MAINTENANCE													
75	Repair and Maintenance of Office Equipment and other Machinery Equipment	ADMIN	No	Negotiated Procurement / Shopping	January to December				GAA	400,000.00	400,000.00		
76	Repair and Maintenance of Building and Other Structure	ADMIN	No	Negotiated Procurement / Shopping	December				GAA	500,000.00	500,000.00		
77	Repair and Maintenance of Furniture and fixture	ADMIN	No	Negotiated Procurement / Shopping	January to December				GAA	100,000.00	100,000.00		
78	Repair and Maintenance of Motor Vehicle and LTO Registration	ADMIN	No	Negotiated Procurement / Direct Contracting	January to December				GAA	1,009,500.00	1,009,500.00		
79	Annual Maintenance of Airconditioners	ADMIN	No	Negotiated Procurement / Shopping	January to December				GAA	70,000.00	70,000.00		
GOODS AND OTHER SERVICES													
80	Travelling expenses (TEV-messengerial)	ADMIN	No	Negotiated Procurement / Shopping	January to December				GAA	74,273.66	74,273.66		
81	Fuel, oil and lubricant expenses of motor vehicle	ADMIN	No	Negotiated Procurement / Shopping	January to December				GAA	748,706.76	748,706.76		
82	Fidelity Bond Premiums	ADMIN	No	Negotiated Procurement / Shopping	N/A				GAA	300,000.00	300,000.00		


83	Insurance expenses for PPE and motor vehicle	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	141,000.00	141,000.00		
84	Laundry charges and dry cleaning of curtains	ADMIN	No	Negotiated Procurement / Shopping	January to December	GAA	20,000.00	20,000.00		
85	Scholarship/DOLE-DESP	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	100,000.00	100,000.00		
86	Provision for drug test for 50 personnel	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	12,500.00	12,500.00		
87	Acquisition of pertinent reading materials on Personnel Administration and Human Resource Management	ADMIN	No	Negotiated Procurement / Shopping	N/A	GAA	3,400.00	3,400.00		
88	Notarization of Contracts and other documents	ADMIN	No	Negotiated Procurement / Shopping	January to December	GAA	4,000.00	4,000.00		
89	Printing of Newspaper Supplement/NCMB Chronicle	RID	No	Negotiated Procurement / Shopping	May	GAA	100,000.00	100,000.00		
90	Printing of Materials for Information Dissemination	RID	No	Negotiated Procurement / Shopping	December	GAA	302,000.00	302,000.00		
91	Newspaper and Magazine Subscription	RID	No	Negotiated Procurement / Shopping	February and October	GAA	18,000.00	18,000.00		
92	Transportation/Gasoline Expenses	OED, FMD	No	Negotiated Procurement / Shopping	January to December	GAA	185,000.00	185,000.00		
93	Travelling expenses including purchase of plane tickets	OED, ISD, FMD, RID, AD	No	Negotiated Procurement / Shopping	January to December	GAA	405,000.00	405,000.00		
94	Extraordinary Expenses	OED	No	Negotiated Procurement / Shopping	January to December	GAA	150,000.00	150,000.00		
95	Representation/Meetings	OED-TS, TSD, OED-IS, ISD, OED, FMD, RID	No	Negotiated Procurement / Shopping	January to December	GAA	485,000.00	485,000.00		
96	Review and Revision of NCMB Manual of ConMed Procedures	CMD	No	Negotiated Procurement / Shopping	January - December	GAA	75,000.00	75,000.00		
97	Printing of Resolution/Revised Guidelines on VA	VAD	No	Negotiated Procurement / Shopping	June and November	GAA	50,000.00	50,000.00		
98	Purchase of Administrative Register on Rules published at ONAR	VAD	No	Negotiated Procurement / Shopping	June and November	GAA	3,000.00	3,000.00		
SUPPLIES AND MATERIALS										
99	Office Supplies (DBM)	ADMIN, FMD, RID, OED-IS, OED, IS, TS, OED-TS, WRED, VAD, CMD, COA	No	NEGOTIATED-AGENCY TO AGENCY	N/A	GAA	1,963,735.25	1,963,735.25		
100	Supplies and materials to be procured outside DBM-PS	ADMIN, FMD, RID, OED-IS, OED, IS, TS, OED-TS, WRED, VAD, CMD	No	Negotiated Procurement / Shopping	January to December	GAA	1,047,360.57	1,047,360.57		
102	Supplies / Equipment for NCMB Public Service Continuity Plan	ADMIN	No	Negotiated Procurement / Shopping	January to December	GAA	41,645.00	41,645.00		

ISSP - INFORMATION TECHNOLOGY								
103	ICT Training	Central Office and RCMBs	No	Negotiated Procurement / Shopping	January to December	GAA	2,000,000.00	2,000,000.00
104	ICT Supplies	Central Office and RCMBs	No	Negotiated Procurement / Shopping	January to December	GAA	3,245,000.00	3,245,000.00
105	Mobile Communication	Central Office and RCMBs	No	Negotiated Procurement / Shopping	January to December	GAA	300,000.00	300,000.00
106	Internet Subscription	Central Office and RCMBs	No	Negotiated Procurement / Shopping	January to December	GAA	4,153,000.00	4,153,000.00
107	Information System Enhancement	RID	No	Negotiated Procurement / Shopping	January to December	GAA	6,494,000.00	6,494,000.00
108	Repairs and Preventive Maintenance for ICT	Central Office and RCMBs	No	Negotiated Procurement / Shopping	January to December	GAA	562,000.00	562,000.00
109	ICT Software Subscription	Central Office and RCMBs	No	Negotiated Procurement / Shopping	January to December	GAA	4,533,500.00	4,533,500.00
GRAND TOTAL							65,124,000.00	65,124,000.00


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